

**School Vision**

Become an institution of innovative education for a society of knowledge and global pioneering.

**School Mission**

To equip its graduates with 21<sup>st</sup> century skills and a high awareness of themselves, their community and the world. It works to ensure they have the ability to make the right decisions, are actively responsible and have essential world-class skills that allow them to pursue their academic and professional goals.



مدرسة رويال الامريكية  
ROYAL AMERICAN SCHOOL

# PARENTS INVOLVEMENT Policy 2025-2026

This policy will form part of all new staff induction

And appear on the school website

Review date August 2025

This policy has been read and adopted by the Royal American School Board of Governors and Principal:

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**Policy 9110: Parent Involvement****PURPOSE**

This policy establishes an emphasis on parent/guardian involvement in children's education and establishes guidelines for the school and parent/guardian relationship in Abu Dhabi Education Council (ADEC) public schools.

It is also established to develop better parent communication with the school. To establish a parental parents' committee giving parents a positive voice in the school, which meets regularly. A parental policy to communicate expectations and responsibilities of parents to the school and their children within the school.

**POLICY STATEMENT**

1. Parents/guardians play an essential role in their children's education. School staff and parents/guardians share responsibility for ensuring that parents/guardians are actively involved in their children's education.

2. School Responsibilities:

2.1. Each school will create a policy on parent/guardian involvement. Schools will inform all staff and families about their policy on parent/guardian involvement at the start of each academic year. At a minimum, each school's policy must address the following topics:

- The frequency and content of communication that parents/guardians can expect from the school. Schools are expected to communicate with parents/guardians regularly and frequently and may use a variety of methods including school newsletters, telephone calls, SMS, e-mails, letters, Internet portals and in-person meetings.
- The way in which the school will communicate with parents/guardians about their children's academic performance. Schools will inform parents/guardians of how frequently to expect this communication as well as the structure by which students are being evaluated.
- The schedule of formal meetings hosted by the school to which all parents/guardians are invited and are encouraged to attend. Schools are expected to hold one formal meeting each trimester at a minimum, and to actively promote parent/guardian attendance.
- Opportunities for parents/guardians to visit the school and meet with Principals, Heads of Faculty, and teachers that are involved in their children's education.
- Opportunities for parents/guardians to participate in the school community, including through organizations such as the Parent Council.

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2.2. Schools will also provide parents/guardians with a handbook that describes in detail the school's education program and all relevant policies that may affect students and their families.

2.3. In addition to formal communication that is sent to parents/guardians on a school-wide basis, teachers may also contact parents/guardians individually to discuss academic or behavioral issues that arise in the classroom.

### 3. Role of Parents/Guardians:

3.1. Parents/guardians are encouraged to participate in their children's education in accordance with school policies. Parents/guardians are encouraged to keep informed of their children's progress through regular meetings with Principals, Heads of Faculty, and teachers. Parents/guardians are encouraged to participate in other school activities including school visiting days, volunteering for school events, and participating in Parent Councils.

3.2. Parents/guardians are encouraged to support teachers in helping children learn, in accordance with school policy. Active involvement in their children's education may include, but is not limited to:

- Making every effort to ensure that children attend school every day and arrive on time.
- Ensuring that children complete their homework assignments.
- Frequently asking children about their school day.
- Keeping updated with changes at the school.

## RESPONSIBILITIES

To ensure the effective implementation of this policy:

Principals will:

- Inform all staff and families about their school's policy on parent/guardian involvement at the start of each academic year.
- Ensure all parents/guardians are provided with a handbook that describes in detail the schools education program and all relevant policies that may affect students and their families.
- Develop procedures and activities that actively encourage parents' participation in their student's learning and school life.

Teachers will:

- Contact parents/guardians individually when necessary to discuss academic or behavioral issues that arise in the classroom.

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## HOME SCHOOL AGREEMENT (PARENTS INVOLVMENT)

By taking up a place at the Royal American School, parents, carers' and students accept their responsibilities and should expect staff and the Governing Body to fulfil the school's commitments.

Students will:

- work to the best of their ability
- attend school at all required times, not be absent for reasons other than ill health and for circumstances agreed with the School
- always arrive at School and every lesson punctually, unless extenuating circumstances prevent this
- comply with the School uniform requirements, and be in full school uniform on their journey to and from home
- maintain the highest standards of behaviour in school and on their journey to/from school and whenever they are on School-related activities in the public domain
- keep an up-to-date and tidy Student Planner which is signed by parents or carers on a weekly basis and is graffiti free
- understand and adhere to the School Behaviour for Learning, Achievement and Sanctions policy
- follow all school and classroom rules
- understand and adhere to the School ICT policy
- arrive at school with the appropriate books and equipment (including that required for PE)
- understand that deliberate loss or damage to school equipment and property used by them is their responsibility and their parents/carers may be charged
- complete all homework set, including meeting deadlines and do so to the best of their ability

Parents and carers will:

- ensure that their child attends school regularly, on time and properly equipped
- positively support the School's Behavior for Learning, Achievement and Sanctions policy
- return all school documents and letters that require parental response promptly
- ensure that schoolbooks, including the school planner, are kept in good condition and that textbooks are handed back in good condition at the end of the academic year or when requested
- inform school immediately about any changes to personal circumstances e.g. address and telephone`
- use the student planner as a means of communication
- Inform the school about any concerns or problems that might affect their child's learning

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- attend Consultation Evenings to discuss their child's progress
- positively support the school uniform rules

School staff will:

- Create a safe and caring environment where learning can prosper
- Provide a broad and balanced curriculum within National Curriculum Guidelines
- Provide a high standard of teaching and the expectation that all students should achieve results in line with their abilities
- Value students as individuals and develop their talents
- Ensure that homework is set and conscientiously marked
- Send home regular assessments and arrange opportunities for parents and carers to attend school where progress will be discussed with members of staff
- Maintain all student information and only share information with third parties where necessary to enhance the student learning experience
- Keep parents informed about school activities and events, via planners, letters home, web site and newsletters
- Recognise and praise progress and achievement
- Let parents and carers know of any concerns or problems that affect their child's learning

