

School Vision
Become an institution of innovative education for
a society of knowledge and global pioneering.

School Mission
To equip its graduates with 21st century skills and a high awareness of themselves, their community and
the world. It works to ensure they have the ability to make the right decisions, are actively responsible
and have essential world-class skills that allow them to pursue their academic and professional goals.



مدرسة رويال الأمريكية
ROYAL AMERICAN SCHOOL



RAS Behavior Policy

Academic Year
2025-2026

Review date August 2025

This policy has been read and adopted by the Royal American School Board of Trustees and
Principal: On behalf of the Board of Trustees, Mr. Mussabah Al Kaabi
Chairman of The Board of Trustees and Maritza Vorster School Principal

This policy outlines the behavioral expectations for students attending Royal American School . The school promotes positive student behavior at all times through the collaborative efforts of students, teachers, parents/guardians, operational staff, administrators, and other stakeholders. This policy will help all stakeholders to understand and exercise their rights and responsibilities in managing student's behavior including when disciplinary actions are applied for student misconduct. Additionally, this policy helps MHIS create a fair, caring, and safe learning environment for students and teachers. All School based behavior management systems are aligned with the Abu Dhabi Education and Knowledge's (ADEK) "Guidelines for Managing Student Behavior in Abu Dhabi Schools." Any form of corporal punishment of students is strictly prohibited in all Schools in the Emirate. MHIS provides a positive and safe environment where students feel secure from all types of physical punishment and abuse.

Student Code of Conduct

All students must respect and are responsible for following the main code of conduct. All students will:

- Comply with the rules of the school.
- Take pride in your school uniform and follow the dress regulations.
- Follow the instructions of staff promptly.
- Stay within the bounds of the school for the entirety of the school day.
- Arrive at school and at lessons on time and justify any poor punctuality and/or absence.
- Demonstrate a positive attitude to your studies and high expectations of what you can achieve; strive for excellence and apply the very best effort towards learning.
- Complete homework to the best of your ability and on time.
- Behave responsibly, and in a manner that does not endanger the safety and welfare of

yourself and others.

- Take good care of your possessions. Make sure they are named
- Respect and care for the facilities and property of others and of the school.
- Promote a positive school community. Be an active contributor and a positive role model to others by being courteous, kind, and respectful to all staff, students, their families, and members of the community.
- Behave responsibly so as not to disrupt the learning of others.
- Commit to the heritage and culture of the UAE by being honest and dignified in your behavior.

Disciplinary Actions

Royal American School conforms with ADEK's categories for students' misconduct by categorizing the misconduct into FOUR LEVELS. Each level is assigned appropriate advised disciplinary action. These categories are as follows:

1. Level One Infractions:

- Being repeatedly late to the morning assembly or failing to participate without an acceptable excuse.
- Failing to attend classes on time repeatedly without an acceptable excuse.
- Non-compliance with the school uniform (regular or PE) without an acceptable excuse.
- Not following the school's rules as stated in the Student Code of Conduct, both inside and outside the classroom (e.g., not staying calm/disciplined during class time, making inappropriate sounds inside or outside the classroom, not dressing modestly, sporting inappropriate haircuts, if applicable).
- Not bringing books and other resources for school without an acceptable excuse.
- Sleeping or eating during class time or during the morning assembly without justification or permission (after verifying the student's health status).
- Not complying with the completion of homework (if applicable) and assignments in a timely manner, if applicable.
- Misuse of digital devices in school (e.g., playing games, viewing social media, messaging, using head/earphones in the classroom without justification or permission).
- Any other forms of misconduct similar to the above as per the discretion of the Behavioral Management Committee.

2. Level Two Infractions:

- Failing to attend school without an acceptable excuse at any time, including before and after breaks/holidays and the weeks leading up to exams (unless during an ADEK-approved study leave).
- Leaving or entering the classroom during class time without permission.
- Not attending mandatory school activities and events without an acceptable excuse.
- Inciting quarrels, threatening, or intimidating peers in the school.
- Acting or appearing in a manner that contradicts the *ADEK Cultural*

Consideration Policy.

- Causing minor damage to school or bus furniture (e.g., writing or sticking gum on bus seats, tampering with the alarm bell or elevators).
- Acting or appearing in a manner that contradicts the [*ADEK Cultural Consideration Policy*](#).
- Taking out and/or using mobile phones at school without permission and misusing any means of communication (e.g., sending frightening videos to young children).
- Verbally abusing or insulting any member of the school community (including visitors).
- Using, promoting, possessing, and/or distributing tobacco and other tobacco-derived products and paraphernalia such as shisha, e- cigarettes/vaping, etc., lighters, and pipes on the school premises, on the bus, or during school activities offsite.
- Refusing to respond to inspection instructions or to hand over banned items.
- Any other forms of misconduct similar to the above as per the discretion of the behavioral Management Committee.

3. Level Three Offenses:

- Bullying, intimidation, harassment, and/or abuse of members of the school community, including defaming them on social media.
- Academic dishonesty/plagiarism (including copying and reproducing assignments and falsely taking credit for them).
- Leaving the school premises without permission.
- Seizure, destruction, and/or vandalism of school property.
- Seizure, destruction, and/or vandalism of the school bus (including all furnishings), including causing harm to the driver, supervisor, and/or other road users.
- Assaulting others in the school, on the bus, or during school activities offsite, without causing injury to the victim.
- Driving a vehicle recklessly inside or around the school premises, and not following the security and safety instructions.
- Capturing, possessing, viewing, or distributing media (audio, images, videos, etc.) of staff and students taken without consent.
- Any other forms of misconduct similar to the above as per the discretion of the Behavioral Management Committee.

4. Level Four Offenses:

- Using forms of communication (e.g. social media, digital devices) for unlawful or immoral purposes, or in a manner discrediting the school and members of the school community.
- Possessing, using, or distributing weapons or objects used as weapons (e.g. arms, blades), or their equivalent, on the school premises, on the bus, or during school activities offsite.
- Committing sexual assault (including engaging in sexual harassment) inside the school, on the bus, or during school activities offsite.

- Assaulting others in the school, on the bus, or during school activities offsite, and causing injury to the victim.
- Premeditated theft and/or engaging in its cover-up.
- Capturing, possessing, viewing, or distributing information/media (audio, images, videos, etc.) with unlawful content (e.g. pornography, terrorist/extremist videos).
- Leaking exam questions or engaging in related activities.
- Setting fire to the school premises.
- Insulting political, religious, or social figures in the UAE.
- Using, promoting, possessing, and/or distributing alcohol, narcotics, medical drugs, or psychotropic substances, on the school premises, on the bus, or during school activities offsite
- Disseminating or promoting culturally inappropriate ideas/beliefs that go against the laws of the UAE with malicious intent, as per the [ADEK Cultural Consideration Policy](#).
- Intrusive and/or illegal digital activity on school IT systems (e.g., hacking into school accounts, installing unauthorized software).
- Trespassing on school premises after school hours.
- Any other forms of misconduct similar to the above as per the discretion of the Behavioral Management

Banned Disciplinary Actions

1. Corporal punishment (e.g., the use of physical force as a means of discipline or punishment with the intention of causing bodily pain or discomfort, however slight; in line with the ADEK Student Protection Policy.
2. Disclosing personal information about a student without their consent
3. Sharing of medical status, financial status, family affairs)
4. Psychological punishment (e.g., verbal abuse, issuing threats)
5. Locking a student inside the school premises
6. Seizing the student's personal belongings without having a resolution by the Behavioral Management Committee.
7. Lowering or threatening to lower the student's academic grade/score
8. Punishing a group for an individual's misconduct
9. Imposing additional schoolwork
- 10 . Mocking, insulting, or demeaning the student in private or in public
11. Preventing the student from using washroom facilities or consuming water and food
12. Detention outside of official school hours without parental consent

Consequences of the Infractions/Incidence
All consequences must be logged on the incident report.
[Incident Report](#)

Level of Misconduct	Occurrence			
	First Time	Second Time	Third Time	More than Three Times
Level 1	Verbal Warning Discuss the expected change in behavior with the student.	Written Warning Notify the parents in writing about the student's misconduct.	Written Warning Notify the parents in writing and hold meeting(s) with them to agree on a reasonable joint home-and-school strategy. The parent is required to sign an undertaking to support the agreed strategy.	Written Warning Notify the parents in writing and summon the parent together with the Behavioral Management Committee to agree on how to implement a set of strategies aiming at reducing the negative behavior.
Level 2	Written Warning Instruct the student to sign an undertaking not to repeat the offense. Summon the parent, who is required to sign an agreement to support their child in reforming their behavior.	Onsite Suspension Temporarily suspend the student up to 2 days and assign the student supervised study assignments inside the school with a notification to the parent. Notify both the student and the parent of a second written warning. Notify the Behavioral Management Committee to	Onsite Suspension Temporarily suspend the student up to 3 days and assign the student supervised study assignments inside the school. Issue a final warning in writing to the student and the parent. Notify the Behavioral Management Committee to agree to a final set of actions for reforming the student's	Expulsion Immediately suspend the student offsite until the end of the investigation, with a notification to the parent. The Behavioral Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion. After following the prior steps, if the student continues to repeat the offense, the school is

		agree to a set of strategies for reforming the student's behavior. The parent is required to sign an undertaking to support the agreed strategy.	behavior. The parent is required to sign an undertaking to support the agreed strategy.	permitted to apply to ADEK to expel the student. In making an application to ADEK, the school shall include evidence that all the prior stages have been followed, including proof of having provided sufficient support and counselling as per their behavior strategy.
Level 3	Onsite Suspension Immediately suspend the student inside the school. The Behavioral Management Committee shall evaluate the evidence and determine disciplinary actions. The school shall summon the parent immediately to inform of the disciplinary action and the requirement to sign an undertaking to support the agreed strategy.	Offsite Suspension Immediately suspend the student offsite until the end of the investigation with a notification to the parent. The Behavioral Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions. Provide the student and the parent with a final written warning. Summon the student and the parent to the school to present the Committee's decision.	Expulsion Immediately suspend the student offsite until the end of the investigation with a notification to the parent. The Behavioral Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion. After following the prior steps, if the student continues to repeat the offense, the school is permitted to apply to ADEK to expel the student. In making an application to ADEK, the school shall include evidence that all the prior stages have been followed, including proof of having provided sufficient counselling as per their behavior strategy. The Behavioral Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion. After following the prior steps, if the student continues to repeat the offense, the school is permitted to apply to ADEK to expel the student. In making an application to ADEK, the school shall include evidence that all the prior stages have been followed, including proof of having provided sufficient support and counselling as per their behavior strategy.	

Level 4	Offsite Suspension Immediately suspend the student offsite until the end of the investigation with a notification to the parent. The Behavioral Management Committee shall evaluate the evidence and agree on a set of disciplinary actions and a corrective plan.	Expulsion Immediately suspend the student offsite until the end of the investigation with a notification to the parent. The Behavioral Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion. After following the prior steps, if the student continues to repeat the offense, the school is permitted to apply to ADEK to expel the student. In making an application to ADEK, the school shall include evidence that all the prior stages have been followed, including proof of having provided sufficient counselling as per their behavior strategy.	



